Foundation Grant Application

Innovation Grants for Creative Classrooms

Project Qualifications

- Applicants may submit only one (1) application per year.
- A grant project will <u>not</u> be approved for concurrent years but is eligible for funding after a one-year lapse in funding.
- Schools are not limited in the number of teachers or administrators who submit applications each year.
- The project can provide seed money to start a new innovative project or program, or it could support the continuation of an existing program.
- Projects may be co-funded by other sources.
- The project must contain an itemized budget of projected expenditures. Requests for food, furniture, substitute salaries, T-shirts or promotional materials (trinkets, swag, etc.) will not be accepted. The budget must include a breakdown of shipping and taxes.
- Grant requests should not exceed $5,000.

Grant Criteria

- **Innovation and Creativity**: Projects or programs must demonstrate originality and creativity in addressing educational challenges or enhancing the learning experience.

- **Replicability**: Proposals should include a clear plan for how the project or program can be replicated in other classrooms or schools, ensuring broader impact.

- **Student Engagement**: Initiatives must actively engage students in the learning process, fostering critical thinking, collaboration, and problem-solving skills.

- **Measurable Outcomes**: Applications should outline specific, measurable outcomes that will be used to assess the success and impact of the project or program.

- **Sustainability**: Projects should have a plan for sustainability beyond the initial grant period, including potential for continued funding or integration into the school's curriculum.

- **Community Involvement**: Proposals that involve the local community, including parents, businesses, and other stakeholders, will be given special consideration.

There is no deadline to submit teacher grant applications. Grant applications will be accepted year-round. Once an application is received, the Peoria Unified Communications & Public Relations Department will review the application, confirm their receipt of the application, and determine if prior approval is needed from anyone in the technology or learning and teaching departments.

If no prior approval is required, the grant application will be submitted to the Foundation Grants Committee and the committee will bring forward a recommendation to approve (or deny) a grant at their following Board Meeting.

Please complete the following Foundation Grant application and submit it to pusdpr@pusd11.net when complete.

Teacher Grant Application

Grant Cover Sheet

Project Title:	
Name(s) and titles of project directors who are responsible for executing the project:	
School:	Email address:
Phone:	Grade level(s):
Dollar Amount Requested:	
Project Start Date:	Project End Date:

Grant Requirements

- Only one (1) copy is needed of your complete application, which includes the following:
    1. Cover sheet
    2. Completed application
    3. Budget sheet
    4. Letter of support for your project from your principal or supervisor
- Applications are assigned to members of the Grants Review Committee. Careful consideration is given to each proposal.
- The recommended grants are approved by the Peoria Education Foundation Board of Directors.
- The same grant will not be approved for concurrent years, but is eligible for funding after year one.
- Items can only be purchased from an approved vendor.
- Each grant recipient is responsible for completing a grant conditions form, a written evaluation of the grant project and a final accounting of all grant funds that are spent.
- Do not staple your application if you submit it in person – use paper clips only.
- Applications can be submitted two (2) ways:
    1. Hand-delivered to the front desk receptionist at the District Office – 6330 W. Thunderbird Road, Glendale.
    2. Emailed with all attachments and requirements to pusdpr@pusd11.net. Multiple emails with portions of the grant will not be accepted. (This is the preferred method).

Grant Application

All Application must be typed.

1. Explain how this project is innovative. Be as specific as possible.	

2. How many students will be impacted? Please explain below.		Number of Students

3. Will the impact extend beyond the grant funding year? Please explain below.		Yes		No

4. In addition to the above, please provide a one-paragraph summary of your project.

5. How is the project aligned to Peoria Unified/state curriculum standards?

6. How will your project be evaluated and measured for success? Be as specific as possible.

7. What other funding sources will support this project? For example, list any other Peoria Unified School District monies, PTSA, businesses, etc. Also include in-kind donations, money or volunteers for the project.

8. Attach completed Budget Sheet (page 4 of the application)

9. Has this request been previously funded?		Yes		No

10. If you answered "yes", what year and what was the amount of the grant award?	

11. If you have received funds previously for this project, clearly describe the reasons why your project should be considered for additional funding.

Budget Sheet

Expenses

Expense Type	Details	Cost
Supplies, materials, and/or equipment: (Please list or attach supplemental sheets with specific costs):		
Rental of equipment:		
Resource personnel/professional service honorarium:		
Name: (attach brief resume)		
Transportation:		
Other: (Space rental, printed materials, trip expenses, etc.)		
Taxes & shipping:		
TOTAL EXPENSES (A)		

Revenue

Expense Type	Details	Cost
Earned income (Admissions, ticket sales, etc.)		
In-kind or other support:		
TOTAL REVENUE (B)		

Amount Requested

Expenses (A)	
Revenue (B)	
Grant Amount Requested (C)	

To determine this amount, subtract the revenue from the expenses (A-B=C)

For questions, please contact pusdpr@pusd11.net or call 623-486-6100.